

Application  
for Approval  
to Solicit for  
Charitable  
Donations

Form One

Application for Approval to Solicit for Charitable Donations in Tasmania  
Form One – Application by an organisation or corporation whose office  
is located in a jurisdiction other than Tasmania

Collection for Charities Act 2001, Section 6(1)

NO FEE

You must obtain approval to solicit for charitable donations in Tasmania if you are an organisation which is an incorporated association in a jurisdiction other than Tasmania, or which is a corporation whose head office is located in a jurisdiction other than Tasmania.

Interstate organisations should complete this form.

**1** Please provide the following details

Name of the Corporation, Incorporated Association or Organisation

Australian Company Number (if applicable)

Australian Business Number (if applicable)

Association Number (if applicable)

Australian Registered Body Number (if applicable)

Jurisdiction in which association is incorporated (if applicable)

Address of Principal Office

Postal Address

Name of Public Officer

Phone Number

Facsimile Number

Email Address

CHARITY - FORM ONE

Full Name of the contact officer in Tasmania

Phone Number (if applicable)

Facsimile Number (if applicable)

Email Address (if applicable)

**2**

Has the public officer or the contact officer been convicted of a criminal offence in the last five years?

Tick one box  Yes  No

If you have ticked the 'Yes' box please attach a National Police Criminal History record dated within the last 3 months for the person.

To obtain this certificate you will need to apply to the Police in your State or Territory.

**3**

Please provide a statement of the purpose or a mission statement for your organisation.

If the space provided is insufficient please attach a separate sheet of paper.

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**4**

Are you licensed or do you have approval to engage in charitable fund raising in any other State or Territory?

Tick one box  Yes  No

**5**

If you have ticked the 'Yes' box please attach a copy of the relevant licence or approval

If you have ticked the 'No' box please advise the reason for this below

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6

Has the organisation had any licence or approval relating to charitable collections refused or suspended in the last five years?

Tick one box  Yes  No

If you have ticked the 'Yes' box please state the reason(s) for the refusal or suspension

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7

If you anticipate using a marketing organisation to assist in conducting one or more appeals please supply the name of the marketing organisation

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Provide following details

Phone Number

Facsimile Number

8

Is your organisation bankrupt or insolvent?

Tick one box  Yes  No

'Insolvent' means your organisation is unable to pay its debts as and when they fall due.  
'Bankrupt' means entering into a scheme or management, a deed of administration, or receivership, or being bankrupt under the *Bankruptcy Act 1966* or *Corporations Law* of the Commonwealth.

9

Is this an application for an approval to solicit for donations in Tasmania generally?

Tick one box  Yes  No

10

Is this an application for approval to conduct a particular fund raising event?

Tick one box  Yes  No

11

What is the period during which you will be seeking donations?

Starting from

To

## DECLARATION

I solemnly and sincerely declare that the information contained in this application and attached to it is true and correct to the best of my knowledge and belief.

I accept that it is a condition of approval under the *Collections for Charities Act 2001* that the information contained in or attached to this application is true and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\_\_\_\_\_  
Insert full name

\_\_\_\_\_  
Insert residential address

### LODGING THE FORM

**By mail to:** Business Affairs Branch  
GPO Box 1244  
Hobart TAS 7001

**By Fax to:** 03 6233 4882

### PLEASE CHECK

- ▶ The application form has been fully completed.
- ▶ A National Police Record dated within the 3 months is attached, if required to be supplied.
- ▶ Copy of licence or approval to fund raise is attached, if required to be supplied.
- ▶ The declaration has been signed.

**HAVE YOU READ THE CHARITABLE  
COLLECTORS HANDBOOK?**

### ENQUIRIES

Telephone: 03 6233 3450

Email: [business.affairs@justice.tas.gov.au](mailto:business.affairs@justice.tas.gov.au)

Website: [www.consumer.tas.gov.au](http://www.consumer.tas.gov.au)

### PERSONAL INFORMATION PROTECTION STATEMENT

Consumer Affairs and Fair Trading (CAFT) will collect personal information from you for the purpose of processing this application. You are required to provide this information by the *Collection for Charities Act 2001*. Failure to provide this information may result in your application not being processed. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other authorised organisations. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to CAFT. You may be charged a fee for this service.