

Application to approve change of a co-operative name

Co-operatives National Law (Tasmania) Act 2015

FEES:	
Application fee	\$255.75
Filing special resolution	\$71.30

Department of Justice
Consumer, Building and Occupational Services
PO Box 56, ROSNY 7018
Ph: 1300 65 44 99
Email: registration.services@justice.tas.gov.au Web: www.consumer.tas.gov.au/registrations/co-operatives

Things to know before starting your application

The name of a co-operative:

- May consist of words, numbers or a combination of both;
- Must include the word 'Co-operative' or 'Cooperative' or the abbreviation 'Co-op' or 'Coop'.
- Must have the word 'Limited' or the abbreviation 'Ltd' as the last word.

How to complete this form

- You can complete the form onscreen and print it out or print and complete by hand.
- If completing the form by hand, please use a blue or black pen and print clearly using block letters.
- Attachments are required as part of this report. Refer to the document checklist at question 8.
- Post your form and attachments to Consumer, Building and Occupational Services, PO Box 56, ROSNY 7018

Details of Proposed co-operative

1. Provide details of the co-operative

Registered name of co-operative

Co-operative registration number

Register new name

2. What new name are you proposing to register for the co-operative? The name you propose may not be accepted because it is deemed unsuitable or similar or identical to an existing name. To check to see if your name already exists or is similar you can search [ASIC's organisation and business name register](http://www.asic.gov.au) (www.asic.gov.au). If your first choice of co-operative name is unavailable, you have the option to list two other preferred names here. We will use this list to automatically register the first available name. Please consider your preferences carefully as you will not be contacted to confirm the name that is registered. Your preferences should be substantially different to each other and existing names.

Proposed name

Second preference

Third preference

3. Date resolution passed to register new name

4. Are you attaching the co-operative's current registration certificate for surrendering? (choose only one)

Yes - go to question 6

No - go to question 5

5. Please identify why the certificate cannot be provided

Declaration and signature

6. I declare that:

- I am authorised to lodge this application on behalf of the co-operative.
- The change of co-operative name was passed by a special resolution of the co-operative members.
- The particulars contained in this application are true and correct. I acknowledge that it is an offence under section 514 of the *Co-operatives National Law (Tasmania) Act 2015* to provide the Registrar with false and misleading documents.

Signature

Printed name

Relationship to co-operative

Daytime telephone number

Email address

Date

Document checklist

7. Your application cannot be processed without the following documents

- Certificate of registration
- Copy of the special resolution to change the name of the co-operative

What happens when you lodge your application

- You will either receive new certificate of registration of the name or be advised why the new name has not been approved.
- A change of name does not take effect until the Registrar has noted the change on the certificate of registration.
- Within 28 days of the new name being registered, the co-operative must advertise the change of name in at least one newspaper circulating in the locality in which the co-operative carries on business.
- If any change occurs in the information you have provided in your application, you must notify Consumer, Building and Occupational Services as soon as possible.

How to lodge and pay

- The application fee must be paid at the time of application. There is no GST payable.
- The signature of the person lodging this form must be included in question 4.
- If paying by credit card, fill in the detail below or attach to the application form a cheque or money order made payable to Registration Services.

The [Co-operatives National Law \(Tasmania\) Act 2015](#) can be found on the www.thelaw.tas.gov.au

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Credit card details

Please debit my credit card (select one of the two options). Complete the rest of the card details.

Visa

Amount \$

Card number

Expiry date

CCV number

Mastercard

Name of cardholder

Daytime contact telephone number of cardholder

Date

Signature of cardholder