

Extract Request

Business Name

Incorporated Association

Application for an Extract

FEE: [refer to fee schedule](#)

Service Tasmania Product Code BASIP – Association
BAPOC – Business Name

I hereby apply for the registered details of the following name:

Business Name

Number if known

or

Incorporated Association Name

Number if known

Name of Applicant:

Address of Applicant:

Daytime Telephone Number:

Date:

Credit Card Type

Bankcard

Visa

Mastercard

Credit Card Number

Expiry Date

CCV*

Amount

Name on Card

Signature

* Credit Card Verification number

In order to process payments with a credit card, we need your credit card verification number. This number is used to establish that you are in possession of the card used for the payment. The verification number is a 3 digit number printed on the back of your credit card. It appears after and to the right of your credit card number.

PAYMENT

FILING FEE: Fees increase 1 July each year. The relevant fee must be submitted with this form.

For Current fee information refer to the Fee Schedule (available from the payments page at www.consumer.tas.gov.au).

Cheque or Money orders made payable to the Business Affairs Branch.

LODGING THE FORM

In person: at Service Tasmania

By mail to: Business Affairs Branch
GPO Box 1244
Hobart TAS 7001

By Fax to: 03 6233 4882

Online: click the submit button to lodge the form online

PROCESSING TIME

Your application will take 3-5 working days after it has been received by Consumer Affairs.

ENQUIRIES

Telephone: 03 6233 7573

Email: business.affairs@justice.tas.gov.au

Website: www.consumer.tas.gov.au

PERSONAL INFORMATION PROTECTION STATEMENT

Consumer Affairs and Fair Trading (CAFT) will collect personal information from you for the purpose of processing this application. You are required to provide this information by the *Business Names Act 1962*, *Association Incorporation Act 1964*. Failure to provide this information may result in your application not being processed. Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other authorised organisations. Your basic personal information may be disclosed to other public sector bodies where necessary for the efficient storage and use of the information. Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by the individual to whom it relates on request to CAFT. You may be charged a fee for this service.

EXTRACT