

It is a good idea to fill in this room content report for your room.

Ask the Boarding Premises Owner to:

- Complete and sign this report and give you two (2) copies before you move in.
- To keep a copy of this report.

What you must do:

- In the Tenant/s Comments column show where you agree, or disagree, with the comments, sign both copies of this report, and return one (1) copy to the Boarding Premises Owner within three (3) days of moving in.
- Keep the second copy for your records until after the end of your Residential Tenancy Agreement.

Tenant/s name/s

Address of premises

Room Number
Postcode

YOUR ROOM	HOW MANY	CLEAN	DAMAGED/ WORKING	Boarding Premise Owner COMMENTS	Tenant/s COMMENTS
Bed & Mattress					
Mattress protector					
Sheets & Blankets					
Bedspread					
Pillows					
Pillow cases					
Curtains/Blinds					
Carpets/Floors					
Doors					
Walls					
Windows					
Wardrobe/s					
Drawers					
Chair					
Fridge					
Crockery					
Cutlery					
Heater					
Lights					
Anything else ? Attach list if necessary					

Signature of Boarding Premise Owner	Date	Signature of Tenant/s	Date
	/ /		/ /

Please keep a copy for your records.